

Monadnock Regional School District
Policy Committee Minutes
March 6th, 2019 6:41pm
MRSD SAU Conference Room, Swanzey, NH

Members Present: Cheryl McDaniel-Thomas, Kristen Noonan, Winston Wright and Scott Peters.

1. **Public Comments:** There were no Public Comments.
2. **Approval of Minutes (2/6/19) MOTION:** K. Noonan **MOVED** to approve the February 6, 2019 Policy Committee Meeting Minutes as presented. **SECOND:** W. Wright. **VOTE:** K. Noonan-yes, S. Peters-yes, W. Wright-yes and C. McDaniel-Thomas-abstain. **Motion passes.**
3. **Discussion: Upcoming presentation to full Board:** S. Peters created a PowerPoint presentation for the Board explaining the focus of this committee and an explanation. The committee will prioritize their work for the upcoming year as follows: policies from the recent audit, missing policies, referrals from committee, Board motions to research/focus, administration requests and individual Board Member requests. There policy focus by priority will be Education/student, staff, public relations and Board governance. They will present the 2019-2020 goals of the committee. He will present 3 slides.
4. [Policy Log / Status Review](#)
 - a. **Pending First Read (Board Level)** (0)
 - b. **Pending Second Read (Board Level)** (0)
 - c. **Under Construction (with Committee)** (4)
 - i. **Referred to Administration**
 1. **EEAEA - Drug & Alcohol Testing of Bus Drivers: MOTION:** S. Peters **MOVED** to adopt Policy EEAEA based on the NHSBA Policy. **SECOND:** K. Noonan. **DISCUSSION:** S. Peters explained we are doing this for the internal van drivers. If we believe in a medical exam, drug and alcohol test we absorb the cost. He explained we could bring this to the Board and ask them about the medical check and drivers background check. C. McDaniel-Thomas commented she believes the background vehicle check is covered. She suggested putting in the words “school bus” to replace “student transportation or transportation personnel.” She would agree with the edits made. S. Peters and K. Noonan agree with the friendly amendments. **VOTE:** Unanimous for those present. **Motion passes. MOTION:** S. Peters **MOVED** to request the administration develop a draft for drug and alcohol testing for employees who are

District Van operators. **SECOND:** K. Noonan. **VOTE:** Unanimous for those present.
Motion passes.

2. **GCOC - Evaluation of Administrative Staff**

(referred on 10.3.18)

3. **JKAA - Child Restraint and Seclusion**

(referred on

8.1.18)

4. **KEE - Website Accessibility and Grievance**

(referred on 1.2.19)

d. **Referrals From Administration or Board** (0)

e. **Referrals from State/Fed/NHSBA** (10)

i. **Book A: Foundations and Basic Commitments** (0)

ii. **Book B: Board Governance** (2)

1. **BCB - Board Member Conflict of Interest**

2. **BIBA - School Board Conferences, Conventions, and Workshops**

iii. **Book D: Fiscal Management** (7)

1. **DA - Fiscal Management Goals/Priority Objectives**

2. **DID - Inventories**

3. **DJ - Purchasing**

4. **DJB - Purchasing Procedures**

5. **DKC - Expense Authorization/Reimbursement**

6. **DM - Cash in School Buildings**

7. **TBD - Time and Effort Policy/Procedure in accordance with 2**

CFR 200.430 S. Peters explained the DOE did a routine audit and responded by sighting the 10 policies presented. The policies are tied to CFR Regulations. A lawyer at the NHSBA is working on this for the Spring Bulletin. The Board is required to be in compliance by June 30, 2019. C. McDaniel-Thomas explained the grant cannot be open if these are not in compliance. S. Peters said L. Witte did not bring up that issue. S. Peters explained we need to let the DOE know there is a plan in place.

iv. **Book E: Support Services** (0)

v. **Book G: Personnel** (1)

1. **GBEA - Staff Ethics/Conflict of Interest**

vi. **Book I: Instruction** (7)

1. **IGBG (IHGB) - Homebound Instruction: MOTION:** S. Peters **MOVED** to update our current Policy IHGB by removing reference to defunct Policy IHGB-R. **SECOND:** K. Noonan. **DISCUSSION:** IGBG is an outdated policy and was last updated on May 4, 1993. IHGB-R is not in the MRSD Policy Book and has been removed from the NHSBA Sample policy. When

Policy IHGB was last updated the coding letter was reversed. **VOTE:** Unanimous for those present. **Motion passes.**

2. **IGCD (IMBC) - Advanced College Placement: MOTION:** S. Peters **MOVED** to refer Policy IMBC-Alternative Credit Options to the Education Committee. **SECOND:** K. Noonan. **DISCUSSION:** C. McDaniel-Thomas commented the legislature is still discussing Learn Everywhere and it may become part of this policy. **VOTE:** Unanimous for those present. **Motion passes.**

3. **IICC (IJOC) - School Volunteers: MOTION:** S. Peters **MOVED** to retire Policy IICC in favor of Policy IJOC as presented by the NHSBA and edited by this committee. **SECOND:** K. Noonan. **VOTE:** Unanimous for those present. **Motion passes.**

4. **IGAEA - Wellness: MOTION:** S. Peters **MOVED** to retire Policy IGAEA and JLCF-R and to update JLCF with the NHSBA Sample Policy as amended by this committee. **SECOND:** K. Noonan. **VOTE:** Unanimous for those present. **Motion passes.**

5. **IGAH (IHAM) - Family Life Education**

6. **IGBA - Programs for Handicapped Students: MOTION:** S. Peters **MOVED** to retire Policy IGBA and to update Policy IHBA with the NHSBA Policy. **SECOND:** C. McDaniel-Thomas **VOTE:** Unanimous for those present. **Motion passes. S. Peters and C. McDaniel-Thomas withdraw their motion. MOTION:** S. Peters **MOVED** to retire Policy IGBA because Policy IHBA was updated in 2010 and to refer Policy IHBA to the administration regarding 504. **SECOND:** W. Wright. **VOTE:** Unanimous for those present. **Motion passes.**

7. **IMGA - Service Animals In School**

vii. **Book J: Students (3)**

1. **JICDAA - Employee-Student Relations**

2. **JICDD - Student Discipline Out-of-School Actions**

3. **JLCA - Physical Examination of Students: MOTION:** S. Peters **MOVED** to refer Policy JLCA and JLCA-R to the administration for discussion and to work with the nurses on this policy. **SECOND:** K. Noonan. **VOTE:** Unanimous for those present. **Motion passes.**

viii. **Book K: School-Community-Home Relations (0)**

a. **Backlog - In Queue (43)**

5. Agenda for Next Meeting - April 3rd, 2019, 6:30 SAU Conference Room

6. Public Comments: There were no public comments.

7. Adjournment: MOTION: K. Noonan **MOVED** to adjourn the meeting at 8:16 PM. **SECOND:** W. Wight. **VOTE:** Unanimous for those present. **Motion passes.**

Respectfully submitted,

Laura L. Aivaliotis
MRSD Recording Secretary